* CTRL+C (Copy)
* CTRL+X (Cut)
* CTRL+V (Paste)
* CTRL+Z (Undo)
* DELETE (Delete)
* SHIFT+DELETE (Delete the selected item permanently without placing the item in the Recycle Bin)
* CTRL while dragging an item (Copy the selected item)
* CTRL+SHIFT while dragging an item (Create a shortcut to the selected item)
* F2 key (Rename the selected item)
* CTRL+RIGHT ARROW (Move the insertion point to the beginning of the next word)
* CTRL+LEFT ARROW (Move the insertion point to the beginning of the previous word)
* CTRL+DOWN ARROW (Move the insertion point to the beginning of the next paragraph)
* CTRL+UP ARROW (Move the insertion point to the beginning of the previous paragraph)
* CTRL+SHIFT with any of the arrow keys (Highlight a block of text)
* SHIFT with any of the arrow keys (Select more than one item in a window or on the desktop, or select text in a document)
* CTRL+A (Select all)
* F3 key (Search for a file or a folder)
* ALT+ENTER (View the properties for the selected item)
* ALT+F4 (Close the active item, or quit the active program)
* ALT+ENTER (Display the properties of the selected object)
* ALT+SPACEBAR (Open the shortcut menu for the active window)
* CTRL+F4 (Close the active document in programs that enable you to have multiple documents open simultaneously)
* ALT+TAB (Switch between the open items)
* ALT+ESC (Cycle through items in the order that they had been opened)
* F6 key (Cycle through the screen elements in a window or on the desktop)
* F4 key (Display the Address bar list in My Computer or Windows Explorer)
* SHIFT+F10 (Display the shortcut menu for the selected item)
* ALT+SPACEBAR (Display the System menu for the active window)
* CTRL+ESC (Display the Start menu)
* ALT+Underlined letter in a menu name (Display the corresponding menu)
* Underlined letter in a command name on an open menu (Perform the corresponding command)
* F10 key (Activate the menu bar in the active program)
* RIGHT ARROW (Open the next menu to the right, or open a submenu)
* LEFT ARROW (Open the next menu to the left, or close a submenu)
* F5 key (Update the active window)
* BACKSPACE (View the folder one level up in My Computer or Windows Explorer)
* ESC (Cancel the current task)
* SHIFT when you insert a CD-ROM into the CD-ROM drive (Prevent the CD-ROM from automatically playing)
* CTRL+SHIFT+ESC (Open Task Manager)

Dialog box keyboard shortcuts

If you press SHIFT+F8 in extended selection list boxes, you enable extended selection mode. In this mode, you can use an arrow key to move a cursor without changing the selection.
   You can press CTRL+SPACEBAR or SHIFT+SPACEBAR to adjust the selection.
   To cancel extended selection mode, press SHIFT+F8 again. Extended selection mode cancels itself when you move the focus to another control.
 * CTRL+TAB (Move forward through the tabs)
 * CTRL+SHIFT+TAB (Move backward through the tabs)
 * TAB (Move forward through the options)
 * SHIFT+TAB (Move backward through the options)
 * ALT+Underlined letter (Perform the corresponding command or select the corresponding option)
 * ENTER (Perform the command for the active option or button)
 * SPACEBAR (Select or clear the check box if the active option is a check box)
 * Arrow keys (Select a button if the active option is a group of option buttons)
 * F1 key (Display Help)
 * F4 key (Display the items in the active list)
 * BACKSPACE (Open a folder one level up if a folder is selected in the Save As or Open dialog box)

 Microsoft natural keyboard shortcuts
 * Windows Logo (Display or hide the Start menu)
 * Windows Logo+BREAK (Display the System Properties dialog box)
 * Windows Logo+D (Display the desktop)
 * Windows Logo+M (Minimize all of the windows)
 * Windows Logo+SHIFT+M (Restore the minimized windows)
 * Windows Logo+E (Open My Computer)
 * Windows Logo+F (Search for a file or a folder)
 * CTRL+Windows Logo+F (Search for computers)
 * Windows Logo+F1 (Display Windows Help)
 * Windows Logo+ L (Lock the keyboard)
 * Windows Logo+R (Open the Run dialog box)
 * Windows Logo+U (Open Utility Manager)

 Accessibility keyboard shortcuts
 * Right SHIFT for eight seconds (Switch FilterKeys either on or off)
 * Left ALT+left SHIFT+PRINT SCREEN (Switch High Contrast either on or off)
 * Left ALT+left SHIFT+NUM LOCK (Switch the MouseKeys either on or off)
 * SHIFT five times (Switch the StickyKeys either on or off)
 * NUM LOCK for five seconds (Switch the ToggleKeys either on or off)
 * Windows Logo +U (Open Utility Manager)

 Windows Explorer keyboard shortcuts
 * END (Display the bottom of the active window)
 * HOME (Display the top of the active window)
 * NUM LOCK+Asterisk sign (*) (Display all of the subfolders that are under the selected folder)

* NUM LOCK+Plus sign (+) (Display the contents of the selected folder)
* NUM LOCK+Minus sign (-) (Collapse the selected folder)
* LEFT ARROW (Collapse the current selection if it is expanded, or select the parent folder)
* RIGHT ARROW (Display the current selection if it is collapsed, or select the first subfolder)

Shortcut keys for Character Map
After you double-click a character on the grid of characters, you can move through the grid by using the keyboard shortcuts:
* RIGHT ARROW (Move to the right or to the beginning of the next line)
* LEFT ARROW (Move to the left or to the end of the previous line)
* UP ARROW (Move up one row)
* DOWN ARROW (Move down one row)
* PAGE UP (Move up one screen at a time)
* PAGE DOWN (Move down one screen at a time)
* HOME (Move to the beginning of the line)
* END (Move to the end of the line)
* CTRL+HOME (Move to the first character)
* CTRL+END (Move to the last character)
* SPACEBAR (Switch between Enlarged and Normal mode when a character is selected)

Microsoft Internet Explorer navigation
* CTRL+B (Open the Organize Favorites dialog box)
* CTRL+E (Open the Search bar)
* CTRL+F (Start the Find utility)
* CTRL+H (Open the History bar)
* CTRL+I (Open the Favorites bar)
* CTRL+L (Open the Open dialog box)
* CTRL+N (Start another instance of the browser with the same Web address)
* CTRL+O (Open the Open dialog box, the same as CTRL+L)
* CTRL+P (Open the Print dialog box)
* CTRL+R (Update the current Web page)
* CTRL+W (Close the current window)